

January 5, 2023

The organizational meeting of the Tyre Town Board was held Thursday, January 5, 2023 at 6:30 p.m. in the Tyre Municipal Building, 1082 Gravel Road, Seneca Falls, NY 13148, in the Town of Tyre.

### **Pledge of Allegiance**

**Roll Call:** Councilman Reginald Aceto – here; Councilman Jeff Bennett– here; Councilman Hank Bickel – absent; Councilman Ken Sutterby – here; Supervisor Beth Partee - here

**Others Present:** Bookkeeper Michael Gross; Dennis Stone; Anthony Marro

Supervisor Partee – have had roll call – quorum present – meeting called to order at 6:30 p.m.

**Open Privilege of the Floor:** None

### **Resolutions and Motions:**

1. Resolution to adopt the Rules of Procedure, Pursuant to Town Law §63, adopting the Rules of Procedures for 2023, APPENDIX A. Motion made by Councilman Sutterby and seconded by Councilman Aceto.

**VOTE:** Aye – 4; Nay – 0; Absent – 1; Abstain – 0

Motion has been carried to adopt the 2023 Rules of Order of the Tyre Town Board for the year 2023.

2. Resolution to adopt Voting Procedures Pursuant to Town Law Article IV §60, §63, §64, that voting of the Town Board will be taken by voice vote of ayes and nays, unless a roll call vote is requested by a Council Member. Roll call voting shall be conducted in alphabetical order of each Council Member followed by the Town Supervisor. The Town Clerk shall keep a record of the vote of each Council Member for each vote.

Motion to adopt the Voting Procedures for the year 2023 made by Councilman Sutterby and seconded by Councilman Bennett.

VOTE: Aye – 4; Nay – 0; Absent – 1; Abstain – 0

Motion has been carried to adopt the Voting Procedures for the year 2023.

3. Resolution to appoint Legal Advisor Pursuant to Town Law Article III §20(2)(b), that the Tyre Town Board shall contract with Graff Law Office, PLLC for legal services as Attorney for the Town for 2023.

Motion for the Tyre Town Board to contract with Graff Law Office, PLLC for legal services for the year 2023 made by Councilman Aceto and seconded by Councilman Sutterby.

VOTE: Aye – 4; Nay – 0; Absent – 1; Abstain – 0

Motion has been carried to contract with Graff Law Office, PLLC for legal services for the year 2023.

4. Resolution for Blanket Undertaking, Pursuant to Public Officers Law Section §11(2), that the Town Board authorizes a blanket undertaking covering officers, clerks, and employees of the Town in lieu of individual undertakings as required by Town Law Section 25. This blanket undertaking indemnifies the Town against losses caused by the failure of officers and all other employees to faithfully perform their duties or by their fraudulent or dishonest acts for the year 2023.

Motion for the Town Board to authorize a Blanket Undertaking covering officers, clerks, and employees of the Town in lieu of individual undertakings for the year 2023 made by Councilman Aceto and seconded by Councilman Sutterby.

VOTE: Aye – 4; Nay – 0; Absent – 1; Abstain – 0

Motion has been carried to authorize a Blanket Undertaking covering officers, clerks, and employees of the Town in lieu of individual undertakings for the year 2023.

5. Resolution of Selection of Regular Town Board Meeting Dates - Pursuant to Town Law Article IV §62, that the Town Board 2023 Regular Town Board Meetings will, throughout the year 2023, be held at 6:30 p.m. on the third Thursday of each month, with the exception of February 2023 when it will be held on the fourth Thursday, at the Tyre Municipal Building, 1082 Gravel Road, Seneca Falls, NY 13148, and requests the Town Clerk to post legal notice of such meeting schedule. January 19, 2023; February 23, 2023; March 16, 2023; April 20, 2023; May 18, 2023; June 15, 2023; July 20, 2023; August 17, 2023; September 21, 2023; October 19, 2023; November 16, 2023; and December 21, 2023.

Motion for the Tyre Town Board to schedule regular Town Board meetings on the third Thursday of each month, with the exception of February at 6:30 P.M. At the Tyre Municipal Building for the year 2023 made by Councilman Aceto and seconded by Councilman Sutterby.

VOTE: Aye – 4; Nay – 0; Absent – 1; Abstain – 0

Motion has been carried to schedule regular Town Board meetings on the third Thursday of each month, with the exception of February at 6:30 p.m. at the Tyre Municipal Building for the year 2023.

6. Resolution of Authorization of Supervisor to Administer Day-to-Day Town Business - Pursuant to Town Law Article III §29(16), that the Town Board of the Town of Tyre hereby authorizes and delegates to the Town Supervisor the powers and duties of day-to-day administration and supervision of all town and special district facilities and employees consistent with and in furtherance of any and all state and federal laws applicable thereto and with any and all local laws, resolutions and policies heretofore or hereafter adopted by the Town Board.

Motion for the Town Board to authorize the Town Supervisor to administer day-to-day town business made by Councilman Sutterby and seconded by Councilman Aceto.

VOTE: Aye – 4; Nay – 0; Absent – 1; Abstain – 0

Motion has been carried to Authorize the Supervisor to Administer day-to-day Town Business.

7. Resolution of Designation of Town Banks – Pursuant to General Municipal Law Article II §10, §11 and Town Law Article III §29, that Lyons National Bank, Five Star Bank, and The Community Bank NA shall be the official Town Banks and the depositories for Town Funds and that the Supervisor shall be authorized without limit to deposit funds at said financial institutions and other banks and trust companies that meet New York State criteria for such institutions to obtain the most favorable rates and charges available. The Supervisor shall be authorized to open, operate, maintain, and manage any deposit, checking, and investment account(s) at any such institution on behalf of the Town.

Motion for Lyons National Bank, Five Star Bank, and Community Bank, NA to be the official Town Banks made by Councilman Sutterby and seconded by Councilman Aceto.

VOTE: Aye – 4; Nay – 0; Absent – 1; Abstain – 0

Motion has been carried for Lyons National Bank, Five Star Bank, and Community Bank, NA to be the official Town Banks.

8. Authorization of the Signatures of the Supervisor and Deputy Supervisor for all Town Bank Accounts –

Resolved, that the Tyre Town Board authorizes the signatures of both Elizabeth L. Partee and Kenneth A. Sutterby for all Town bank accounts at Lyons National Bank, Five Star Bank, and The Community Bank, NA for 2023.

Motion to Authorize Elizabeth L. Partee and Kenneth A. Sutterby for all Town bank accounts for 2023 made by Councilman Aceto and seconded by Councilman Bennett.

VOTE: Aye – 4; Nay – 0; Absent – 1; Abstain – 0

Motion has been carried to authorize Elizabeth L. Partee and Kenneth A. Sutterby for all Town bank accounts for 2023.

9. Authorization of Supervisor to Make Certain Payments without Prior Audit – Resolved, the Supervisor shall, without prior audit, pay salaries of officers or employees, health insurance, retirement dues, utility services, and rent. Claims for these payments shall be presented at the next regular meeting for audit.

Motion to authorize the Supervisor to, without prior audit, pay salaries of officers or employees, health insurance, retirement dues, utility services, and rent made by Councilman Aceto and seconded by Councilman Sutterby.

VOTE: Aye – 4; Nay – 0; Absent – 1; Abstain – 0

Motion has been carried to authorize the Supervisor to, without prior audit, pay salaries of officers or employees, health insurance, retirement dues, utility services, and rent.

10. Appointment of Bookkeeper and Payroll Agent – Resolved, that the Tyre Town Board shall retain the services of Michael A. Gross as the Bookkeeper and Payroll Agent for the Town of Tyre for the year 2023.

Motion for the Tyre Town Board to accept the resolution to retain the services of Michael A. Gross as the bookkeeper and payroll agent for the Town of Tyre for the year 2023 made by Councilman Aceto and seconded by Councilman Sutterby.

VOTE: Aye – 4; Nay – 0; Absent – 1; Abstain – 0

Motion has been carried for the Tyre Town Board to accept the resolution to retain the services of Michael A. Gross as the bookkeeper and payroll agent for the Town of Tyre for the year 2023.

11. Procurement Policy – Resolved, Pursuant to General Municipal Law Article V-A §104-B, that the Procurement Policy of the Town shall be readopted as currently exists, adopted with resolution on May 18, 2017, subject at all times to future revision by the Town Board (Appendix B).

Motion to continue the Procurement Policy adopted on May 18, 2017 made by Councilman Sutterby and seconded by Councilman Aceto.

Discussion ensued and motion to amend the Procurement Policy to remove the last section of text below guide line 7 by Supervisor Partee, seconded by Councilman Aceto.

VOTE: Aye – 4; Nay – 0; Absent – 1; Abstain – 0

Motion Carried to amend the Procurement Policy as discussed

Motion made by Supervisor Partee to re-adopt the Procurement Policy as amended, seconded by Councilman Aceto.

VOTE: Aye – 4; Nay – 0; Absent – 1; Abstain – 0

Motion carried to re-adopt the Procurement Policy as amended.

12. Financial – Custody Agreement – Resolved, the Custody Agreement from Lyons National Bank dated 6/10/22 and the Custody Agreement from Five Star Bank dated 1/14/13, and the Custody Agreement from Community Bank dated 1/17/13 and amended 9/7/17 will be continued (Appendix C).

Motion to continue the Custody Agreement from Lyons National Bank dated 6/10/22 and the Custody Agreement from Five Star Bank dated 1/14/13, and the Custody Agreement from Community Bank dated 1/17/13 and amended 9/7/17 made by Councilman Sutterby and seconded by Councilman Aceto.

VOTE: Aye – 4; Nay – 0; Absent – 1; Abstain – 0

Motion carried to continue the Custody Agreement from Lyons National Bank dated 6/10/22 and the Custody Agreement from Five Star Bank dated 1/14/13 and Custody Agreement from Community Bank dated 1/17/13 and amended on 9/7/17.

13. Financial – Investment Policy – Resolved, that the current Investment Policy, amended 6/16/22, be continued (Appendix D).

Motion to continue the current investment Policy, amended 6/16/22 made by Councilman Sutterby and seconded by Councilman Bennett.

Discussion ensued. Supervisor Partee stated there were two small proposed changes to the Investment Policy on Page 2 – change to 30 day and Town Supervisor is responsible. Motion to amend the Investment Policy as discussed by Supervisor Partee, seconded by Councilman Aceto.

VOTE: Aye – 4; Nay – 0; Absent – 1; Abstain – 0

Motion carried to amend the Investment Policy as discussed.

Motion to accept the Investment Policy as amended by Councilman Aceto, seconded by Councilman Bennett.

VOTE: Aye – 4; Nay – 0; Absent – 1; Abstain – 0

Motion carried to accept the Investment Policy as amended.

14. Designation of Official Newspaper – Resolved, Pursuant to Town Law Article IV §64(11), that the Finger Lakes Times, a newspaper regularly published in Seneca County and having a general circulation in this Town shall be designated as the Town’s official newspaper.

Motion to designate the Finger Lakes Times as the Town's official newspaper made by Councilman Aceto and seconded by Councilman Sutterby. This was duly put to a vote which resulted as follows:

VOTE:           Councilman Aceto – Nay  
                  Councilman Bennett – Aye  
                  Councilman Bickel – Absent  
                  Councilman Sutterby – Aye  
                  Supervisor Partee – Aye

Motion carried to designate the Finger Lakes Times as the Town's official newspaper.

15. 2023 Designated Town Holidays – Resolved, Pursuant to the Employee Handbook that the following are designated Town holidays for 2023. All Town office shall be closed for services on these dates:

Monday 1/02/23 New Year's Day (observed)  
Monday 1/16/23 Martin Luther King Jr. Day  
Monday 2/20/23 President's Day  
Monday 5/29/23 Memorial Day  
Monday 6/19/23 Juneteenth  
Monday 7/4/23 Independence Day  
Monday 9/4/23 Labor Day  
Monday 10/09/23 Columbus Day and Indigenous Peoples Day  
Tuesday 11/7/23 Election Day  
Friday 11/10/23 Veteran's Day  
Thursday 11/23/23 Thanksgiving  
Monday 12/25/23 Christmas Day

Motion to designate the Town holidays for 2023 made by Councilman Aceto and seconded by Councilman Sutterby.

VOTE:           Aye – 4; Nay – 0; Absent – 1; Abstain – 0

Motion carried to designate the Town holidays for 2023



16. Highway Superintendent Purchases – Resolved, that the Town Board authorizes the Highway Superintendent to purchase equipment, tools, and other implements to be used for highway, maintenance, construction or reconstruction, snow ploughs, or other devices for the removal of snow from the highways from moneys appropriated for that purpose, subject to the conditions of the Town Procurement Policy, without prior approval of the Town Board. All such claims shall be presented at the next meeting for audit.

Motion to authorize the Highway Superintendent to purchase equipment, tools, and other implements to be used for highway maintenance, construction or reconstruction; snow ploughs or other devices for the removal of snow from the highways from moneys appropriated for that purpose, subject to the conditions of the Town Procurement Policy, without prior approval of the Town Board made by Councilman Aceto and seconded by Councilman Bennett.

VOTE: Aye – 4; Nay – 0; Absent – 1; Abstain – 0

17. Petty Cash – Resolved, that the Town Board authorizes establishment of petty cash funds of \$50.00 for the Tax Collector; \$100.00 for the Town Clerk; \$400.00 for the Justices (2); \$100.00 for the Assessor; and \$50.00 for the Highway Superintendent, and that each Department Head shall be responsible for the accounting in accordance with Town Law Article VII 118.

Motion to authorize the establishment of petty cash funds of \$50.00 for the Tax Collector; \$100.00 for the Town Clerk; \$400.00 for the Justices (2); \$100.00 for the Assessor; and \$50.00 for the Highway Superintendent made by Councilman Bennett and seconded by Councilman Aceto.

Discussion ensued. Supervisor Partee made a motion to remove petty cash for the Highway Superintendent as he does not wish to have this, seconded by Councilman Aceto.

Motion carried to remove petty cash for the Highway Superintendent.

VOTE: Aye – 4; Nay – 0; Absent – 1; Abstain – 0

Supervisor Partee made a motion to adopt the Petty Cash as amended, seconded by Councilman Aceto.

Motion carried to adopt the Petty Cash as amended.

VOTE: Aye – 4; Nay – 0; Absent – 1; Abstain – 0

18. Building Maintenance Services – Resolved, that the Town Board accepts the resolution to re-appoint Dennis Stone to the position for building maintenance services for the Town of Tyre.

Motion to accept the resolution to re-appoint Dennis Stone to the position for building maintenance services for the Town of Tyre made by Councilman Aceto and seconded by Councilman Sutterby.

VOTE: Aye – 4; Nay – 0; Absent – 1; Abstain – 0

Motion carried to accept the resolution to re-appoint Dennis Stone to the position for building maintenance services for the Town of Tyre.

19. Personal Vehicle Use – Resolved, Pursuant to Town Law Article VII §116(1), that Town vehicles shall be utilized for the conduct of Town business when available, however, the Town Board authorizes employees and officials of the Town to utilize personal vehicles in the conduct of Town business with prior authorization from their department head, the Supervisor, or resolution of the Town Board. Such persons shall be eligible for reimbursement at the IRS reimbursement per mile rate (\$65.5 cents) for documented use, upon presentation of documentation and audit.

Motion to establish the reimbursement per mile rate at 65.5 cents per mile for all authorized and approved mileage made by Councilman Aceto and seconded by Councilman Bennett.

VOTE: Aye – 4; Nay – 0; Absent – 1; Abstain – 0

Motion carried to establish the reimbursement per mile rate at 65.5 cents per mile for all authorized and approved mileage.

20. Salary and Wage Schedule – Resolved, Pursuant to Town Law Article III §20 (1)(b) and Article VIII §116(1), that the Town Board establishes the positions listed on the Salary and Wage Schedule for Elected and Appointed Positions for one year, and that the holder of each position shall be paid bi-weekly at the rate specified therein, subject to the amounts budgeted therefor, effective January 1, 2023.

Hourly Employees/Appointees:

Clerk to the Justice (FT) - \$24.00/hour – 40 hrs/week

Clerk to the Justice (PT) - \$15.00/hour – 20 hrs/week

Zoning Enforcement Officer (PT) - \$20.50/hour – 20 hrs/week

Salary Employees/Appointees:

Assessor - \$25,000/year

Dog Control Officer - \$4,500/year

Tax Collector - \$3,000/year

Budget Officer - \$600/year

Town Historian - \$350/year

Registrar of Vital Statistics - \$300/year

Elected Officials:

Highway Superintendent - \$60,000/year

Town Justice 1 - \$27,000/year

Town Justice 2 - \$27,000/year

Town Clerk - \$22,000/year

Town Supervisor - \$21,600/year

Town Councilperson - \$3,800/year

Boards:

Planning Board Members - \$1,300/year

Planning Board Chairman - \$2,500/year  
Planning Board Secretary - \$100/meeting  
Board of Assessment Review Members - \$75/day

Motion to establish the positions listed on the Salary and Wage Schedule for Elected and Appointed Positions for one year, and that the holder of each position shall be paid bi-weekly at the rate specified therein, subject to the amounts budgeted therefor, effective January 1, 2023 made by Councilman Sutterby and seconded by Councilman Bennett.

Discussion ensued and motion to amend salary & wage schedule by Supervisor Partee and seconded by Councilman Sutterby as follows:

Planning Board Members - \$1,450/year  
Planning Board Chairman - \$2,650/year

VOTE: Aye – 4; Nay – 0; Absent – 1; Abstain – 0

Motion carried to amend the salary & wage schedule for Planning Board Members and the Planning Board Chairman as discussed.

Motion to accept the salary & wage schedule as amended by Supervisor Partee and seconded by Councilman Sutterby.

VOTE: Aye – 4; Nay – 0; Absent – 1 – Abstain – 0

Motion carried to accept the salary & wage schedule as amended.

21. 2023 Salary and Wage Schedule Highway Department – Resolved, Pursuant to Town Law Article III §20(1)(b) and Article VIII §116 (1), that the Town Board establishes the hourly wage rates, effective as of January 1, 2023

Highway Laborers - \$25.40/hour full time – 40 hours/week  
Highway Laborers - \$20.50/hour part time – 20 hours/week

Motion to establish the hourly wage rates for the positions listed on the Salary and Wage Schedule for the Highway Department for one year, and

that the holder of each position shall be paid bi-weekly at the rate specified therein, subject to the amounts budgeted therefor, effective January 1, 2023 made by Councilman Sutterby and seconded by Councilman Bennett.

VOTE: Aye – 4; Nay – 0; Absent – 1; Abstain – 0

Motion carried to accept the 2023 Salary and Wage Schedule for the Highway Department for 2023

22. Designation of Budget Officer – Motion to designate the Supervisor as Budget Officer for the Town and all Special Districts for 2023 made by Councilman Aceto and seconded by Councilman Sutterby.

VOTE: Aye – 4; Nay – 0; Absent – 1; Abstain – 0

Motion carried to designate the Supervisor as Budget Officer for the Town and all Special Districts for 2023.

23. Annual Financial Report – Motion authorizing the Supervisor 60 days from January 1, 2023 to file the annual financial report to the Town Clerk with a copy of the report to the Office of the State Comptroller (the report will be prepared by the Town’s Bookkeeper) made by Councilman Aceto and seconded by Councilman Sutterby.

VOTE: Aye – 4; Nay – 0; Absent – 1; Abstain – 0

Motion carried authorizing the Supervisor 60 days from January 1, 2023 to file the annual financial report to the Town Clerk with a copy of the report to the Office of the State Comptroller.

24. Fund Balance Policy – Motion adopting the Fund Balance Policy for 2023 (Appendix E) made by Councilman Aceto and seconded by Councilman Sutterby.

VOTE: Aye – 4; Nay – 0; Absent – 1; Abstain – 0

Motion carried adopting the Fund Balance Policy for 2023 (Appendix E)

25. Electronic Banking Policy – Motion adopting the Electronic Banking Policy for 2023 (Appendix F) made by Councilman Aceto and seconded by Councilman Sutterby.

VOTE: Aye – 4; Nay – 0; Absent – 1; Abstain – 0

Motion carried adopting the Electronic Banking Policy for 2023 (Appendix F)

26. Credit Card Policy – Motion re-adopting the Town of Tyre Credit Card Policy for 2023 (Appendix G) made by Councilman Aceto and seconded by Councilman Sutterby.

VOTE: Aye – 4; Nay – 0; Absent -1; Abstain – 0

Motion carried re-adopting the Town of Tyre Credit Card Policy for 2023 (Appendix G)

27. Social Media Policy – Motion re-adopting the Town of Tyre Social Media Policy for 2023 (Appendix H) made by Councilman Aceto and seconded by Councilman Sutterby.

VOTE: Aye – 4; Nay – 0; Absent – 1; Abstain – 0

Motion carried re-adopting the Town of Tyre Social Media Policy for 2023 (Appendix H)

28. Town of Tyre Zoning Fee Schedule – Motion adopting the Town of Tyre Zoning Fee Schedule for 2023 (Appendix I) made by Councilman Aceto and seconded by Councilman Bennett.

VOTE: Aye – 4; Nay – 0; Absent – 1; Abstain – 0

Motion carried adopting the Town of Tyre Zoning Fee Schedule for 2023 (Appendix I)

29. Town of Tyre Water Services Rate Table - Motion approving the Town of Tyre Water Service Rate Table for 2023 (Appendix J) made by Councilman Sutterby and seconded by Councilman Aceto.

VOTE: Aye – 4; Nay – 0; Absent – 1; Abstain – 0

Motion approving the Town of Tyre Water Service Rate Table for 2023 (Appendix J)

30. Proposed Local Law #1 of 2023 – Motion scheduling a public hearing on January 19, 2023 at 6:30pm for a proposed Local Law overriding the New York State Property Tax Cap for the 2024 Budget made by Councilman Sutterby and seconded by Councilman Aceto.

VOTE: Aye – 4; Nay – 0; Absent – 1; Abstain – 0

Motion scheduling a public hearing on January 19, 2023 at 6:30pm for a proposed Local Law overriding the New York State Property Tax Cap for the 2024 Budget.

## 2023 Town Board Appointments

Resolved, Pursuant to Town Law Article III §20(1)(b), that the Town Board authorizes the following appointments in accordance with the adopted Salary and Wage Schedule, contingent on completion of any qualifications or certifications as may be required to fulfill the position. All appointees shall serve for a term of one year expiring on December 31, 2023, subject to the pleasure of the Town Board or as mandated by New York State statute.

1. Supervisor Partee called for nominations for Registrar of Vital Statistics for the year 2023 – Councilman Aceto nominated Carolyn Sosnowski and seconded by Councilman Bennett. Supervisor Partee asked if there were any other nominations. No one else was nominated and Supervisor Partee closed the nominations, seconded by Councilman Bennett.

VOTE: Aye – 4; Nay – 0; Absent – 1; Abstain – 0

Motion carried for Carolyn Sosnowski to be the Registrar of Vital Statistics for the year 2023.

2. Supervisor Partee called for nominations for Dog Control Officer for the year 2023 – Councilman Sutterby nominated Dallyn Jenkins and seconded by Councilman Aceto. Supervisor Partee asked if there were any other nominations. No one else was nominated and Supervisor Partee closed the nominations, seconded by Councilman Aceto.

VOTE:           Aye – 4; Nay – 0; Absent – 1; Abstain – 0

Motion carried for Dallyn Jenkins to be the Dog Control Officer for the year 2023.

3. Supervisor Partee called for the nominations for Town Constable for the year 2023 – Councilman Sutterby nominated Dallyn Jenkins and seconded by Councilman Aceto. Supervisor Partee asked if there were any other nominations. No one else was nominated and Supervisor Partee closed the nominations, seconded by Councilman Aceto.

VOTE:           Aye – 4; Nay – 0; Absent – 1; Abstain – 0

Motion carried for Dallyn Jenkins to be the Town Constable for the year 2023.

4. Supervisor Partee called for the nominations for Zoning Enforcement Officer for the year 2023 – Councilman Aceto nominated Ann Marie Heizmann and seconded by Councilman Bennett. Supervisor Partee asked if there were any other nominations. No one else was nominated and Supervisor Partee closed the nominations, seconded by Councilman Sutterby.

VOTE:    Aye – 4; Nay – 0; Absent – 1; Abstain - 0

Motion carried for Ann Marie Heizmann to be the Zoning Enforcement Officer for the year 2023.



5. Supervisor Partee called for the nominations for Planning Board Member for a 7-year term expiring on December 31, 2029 – Councilman Sutterby nominated Anthony Marro and seconded by Councilman Bennett. Supervisor Partee asked if there were any other nominations. No one else was nominated and Supervisor Partee closed the nominations, seconded by Councilman Aceto.

VOTE: Aye – 4; Nay – 0; Absent – 1; Abstain – 0

Motion carried for Anthony Marro to be on the Planning Board for a 7-year term expiring on December 31, 2029.

Other Members of the Planning Board serve the following terms:

Seem for a term expiring on December 31, 2023

Kesel for a term expiring on December 31, 2024

Hauenstein for a term expiring on December 31, 2025

Barber for a term expiring on December 31, 2026

A. Smith for a term expiring on December 31, 2027

Geary for a term expiring on December 31, 2028

Alternate member – Lambert

6. Supervisor Partee called for the nominations for Planning Board Chairman for a one-year time expiring on December 31, 2023. Councilman Sutterby nominated Anthony Marro and seconded by Councilman Aceto. Supervisor Partee asked if there were any other nominations. No one else was nominated and Supervisor Partee closed the nominations, seconded by Councilman Bennett.

VOTE: Aye – 4; Nay – 0; Absent – 1; Abstain – 0

Motion carried for Anthony Marro to be Planning Board Chairman for a 1-year term expiring on December 31, 2023.

7. Supervisor Partee called for the nominations for a Zoning Board of Appeals member for a 5-year term expiring on December 31, 2027 – Councilman Aceto nominated Neil Worden and seconded by Councilman Bennett. Supervisor Partee asked if there were any other nominations. No one else was nominated and Supervisor Partee closed the nominations, seconded by Councilman Bennett.

VOTE: Aye – 4; Nay – 0; Absent – 1; Abstain – 0

Motion carried for Neil Worden to be on the Zoning Board of Appeals for a 5 year term expiring on December 31, 2027.

Other Members of the Zoning Board of Appeals serve the following terms:

B. Smith for a term expiring on December 31, 2023  
Verkey for a term expiring on December 31, 2024  
Brand for a term expiring on December 31, 2025  
Damaske for a term expiring on December 31, 2026

8. Supervisor Partee called for the nominations for a Zoning Board of Appeals Chairman for a 1-year term expiring on December 31, 2023 – Councilman Sutterby nominated Richard Damaske and seconded by Councilman Aceto. Supervisor Partee asked if there were any other nominations. No one else was nominated and Supervisor Partee closed the nominations, seconded by Councilman Bennett.

VOTE: Aye – 4; Nay – 0; Absent – 1; Abstain – 0

Motion carried for Richard Damaske to be the Zoning Board of Appeals Chairman for a 1-year term expiring on 12/31/23.

#### TOWN SUPERVISOR APPOINTMENTS:

Deputy Town Supervisor Appointment – Pursuant to Town Law Article III §42, Supervisor Partee announces the appointment of Kenneth Sutterby as Deputy

Town Supervisor for a term expiring on December 31, 2023. During the absence or inability to act of the supervisor, or while the office of supervisor is vacant, the deputy supervisor shall preside, when present, at the meetings of the Town Board and shall be vested with all of the powers and may perform all of the duties of the supervisor (including the authority to sign checks in the absence of the supervisor), except that he shall have no vote in his capacity as deputy supervisor on matters coming before the Town Board and he shall not serve as a member of the County Board of Supervisors. Appointment to serve at the pleasure of the Town Supervisor.

Town Historian Appointment – Pursuant to Arts and Cultural Affairs Law §57.07, Supervisor Partee announces the appointment of Kathleen Jans-Duffy as Town Historian for a term expiring on December 31, 2023. Appointment to serve at the pleasure of the Town Supervisor.

2023 Standing Committees – Supervisor Partee appoints the following Standing Committees for 2023:

**Highway** – Councilman Bennett and Councilman Bickel

**Building** – Councilman Bickel and Councilman Aceto

**Records and Communication** – Supervisor Partee and Town Clerk Sosnowski

**Financial Management** – Supervisor Partee and Councilman Bennett

**Sewer and Water** – Councilman Sutterby and Councilman Bickel

**Fire Protection** – Supervisor Partee and Councilman Sutterby

**Personnel** – Councilman Sutterby and Councilman Aceto

**Band Hall** – Councilman Aceto and Councilman Bennett

**Agricultural Land Preservation Fund** – Supervisor Partee and Councilman Bennett

Highway Superintendent Appointment - Pursuant to Town Law §32(2), Highway Superintendent Eric Bush announces the appointment of Chris Chave as Deputy Highway Superintendent for a term expiring on December 31, 2023. During the absence or inability to act of the Town Superintendent of Highways to act, such deputy shall act and be vested with all the powers and duties of the Town

Superintendent as provided by law. Appointment to serve at the pleasure of the Highway Superintendent.

**New Business:**

- **RESOLUTION** Accepting the quotation from First Due Services, LLC to recertify the hoses and ladders on Pumper #903.

The adoption of the foregoing Resolution was moved by Councilman Aceto, seconded by Councilman Bennett, and duly put to a vote, which resulted as follows:

VOTE:           Aye – 4; Nay – 0; Absent – 1; Abstain – 0

The Resolution was duly adopted.

- Waiting to receive a quote from Jerome Fire for recertifying 6 SCBA units to be used with 903
- Har-rob picking up the 903 truck for service possibly as early as next Tuesday, but definitely sometime this month. Still waiting on confirmation.

**Next Meeting:**

January 19, 2023 at 6:30 p.m.

**Adjournment:**

Councilman Bennett moved, seconded by Councilman Sutterby that the meeting be adjourned at 7:00 p.m. VOTE: Aye – 4; Nay – 0; Abstain – 0; Absent – 1

Submitted by,

Carolyn Sosnowski  
Tyre Town Clerk