

January 6, 2022

The organizational meeting of the Tyre Town Board was held Thursday, January 6, 2022 at 6:30 p.m. in the Tyre Municipal Building, 1082 Gravel Road, Seneca Falls, NY 13148, in the Town of Tyre.

### **Pledge of Allegiance**

**Roll Call:** Supervisor Beth Partee – here; Councilman Reginald Aceto – here; Councilman James Rogers – here; Councilman Kenneth Sutterby – here; Councilman Henry Bickel – here

**Others Present:** Bookkeeper Michael Gross; ZEO Craig Reynolds; Char Verkey; Melissa Sutterby; Tom Thomson; Karen Thomson; Eric Bush; Patsy Amidon; Rod Verkey; Pat Mahoney; Richard Damaske

Supervisor Partee – have had roll call – quorum present – meeting called to order at 6:30 p.m.

### **Introduction of Attorneys representing the Town of Tyre this evening:**

Mr. Jeff Graff, Attorney

1. Rules of Procedure – Resolved, to adopt the Rules of Order for the Tyre Town Board for the year 2022 made by Councilman Sutterby and seconded by Councilman Aceto.

VOTE: Aye – 5; Nay – 0; Absent – 0; Abstain – 0

Motion has been carried to adopt the 2022 Rules of Order of the Tyre Town Board for the year 2022.

2. Voting Procedures – Resolved, Pursuant to Town Law Article IV §60, 63, 64, that voting of the Town Board will be taken by voice vote of ayes and nays, unless a roll call vote is requested by a Council Member. Roll call voting shall be documented in alphabetical order of each Council Member

followed by the Town Supervisor. The Town Clerk shall keep a record of the vote of each Council Member for each vote.

Motion to adopt the Voting Procedures for the year 2022 made by Councilman Aceto and seconded by Councilman Sutterby.

VOTE: Aye – 5; Nay – 0; Absent – 0; Abstain – 0

Motion has been carried to adopt the Voting Procedures for the year 2022.

3. Appointment of Legal Advisor – Resolved, Pursuant to Town Law Article III §20(2)(b), that the Tyre Town Board shall contract with Graff Law Office, PLLC for legal services at an hourly rate of \$150.00 per hour for services rendered by Attorney of the firm, and \$85.00 per hour for services rendered by paralegals. However, when the Tyre Town Board requires Graff Law Office, PLLC to perform work related to applicants for Town approvals where the Town of Tyre requires applicants to reimburse the Town for such fees, the Tyre Town Board agreed to pay Graff Law Office, PLLC's regular, private corporation rates of \$200.00 per hour for services rendered by Attorney of the firm, and \$100.00 per hour for services rendered by paralegals. Legal services are to be paid upon monthly itemized invoice, voucher, and audit. The Supervisor shall be authorized to retain additional counsel as necessary and appropriate.

Motion for the Tyre Town Board to contract with Graff Law Office, PLLC for legal services for the year 2022 made by Councilman Sutterby and seconded by Councilman Aceto.

VOTE: Aye – 5; Nay – 0; Absent – 0; Abstain – 0

Motion has been carried to contract with Graff Law Office, PLLC for legal services for the year 2022.

4. Blanket Undertaking – Resolved, Pursuant to Public Officers Law Section §11(2), that the Town Board authorizes a blanket undertaking covering officers, clerks, and employees of the Town in lieu of individual undertakings as required by Town Law Section 25. This blanket

undertaking indemnifies the Town against losses caused by the failure of officers and all other employees to faithfully perform their duties or by their fraudulent or dishonest acts for the year 2022.

Motion for the Town Board to authorize a Blanket Undertaking covering officers, clerks, and employees of the Town in lieu of individual undertakings for the year 2022 made by Councilman Aceto and seconded by Councilman Sutterby.

VOTE: Aye – 5; Nay – 0; Absent – 0; Abstain – 0

Motion has been carried to authorize a Blanket Undertaking covering officers, clerks, and employees of the Town in lieu of individual undertakings for the year 2022.

5. Selection of Regular Town Board Meeting Dates - Resolved, Pursuant to Town Law Article IV §62, that the Town Board 2022 Regular Town Board Meetings will, throughout the year 2022, be held at 6:30 p.m. on the third Thursday of each month at the Tyre Municipal Building, 1082 Gravel Road, Seneca Falls, NY 13148, and requests the Town Clerk to post legal notice of such meeting schedule. January 20, 2022; February 17, 2022; March 17, 2022; April 21, 2022; May 19, 2022; June 16, 2022; July 21, 2022; August 18, 2022; September 15, 2022; October 20, 2022; November 17, 2022; and December 15, 2022.

Motion for the Tyre Town Board to schedule regular Town Board meetings on the third Thursday of each month at 6:30 P.M. At the Tyre Municipal Building for the year 2022 made by Councilman Aceto and seconded by Councilman Bickel.

VOTE: Aye – 5; Nay – 0; Absent – 0; Abstain – 0

Motion has been carried to schedule regular Town Board meetings on the third Thursday of each month at 6:30 p.m. at the Tyre Municipal Building for the year 2022.

6. Authorization of Supervisor to Administer Day-to-Day Town Business - Resolved, Pursuant to Town Law Article III §29(16), that the Town Board of the Town of Tyre hereby authorizes and delegates to the Town Supervisor the powers and duties of day-to-day administration and supervision of all town and special district facilities and employees consistent with and in furtherance of any and all state and federal laws applicable thereto and with any and all local laws, resolutions and policies heretofore or hereafter adopted by the Town Board.

Motion for the Town Board to authorize the Town Supervisor to administer day-to-day town business made by Councilman Sutterby and seconded by Councilman Aceto.

VOTE:           Aye – 5; Nay – 0; Absent – 0; Abstain – 0

Motion has been carried to Authorize the Supervisor to Administer day-to-day Town Business.

7. Designation of Town Banks – Resolved, Pursuant to General Municipal Law Article II §10, 11 and Town Law Article III §29, that the Community Bank, NA and Five Star Bank, shall be the official Town Banks and the depositories for Town Funds and that the Supervisor shall be authorized without limit to deposit funds at said financial institutions and other banks and trust companies that meet New York State criteria for such institutions to obtain the most favorable rates and charges available. The Supervisor shall be authorized to open, operate, maintain, and manage any deposit, checking, and investment account(s) at any such institution on behalf of the Town.

Motion for Community Bank, NA and Five Star Bank to be the official Town Banks made by Councilman Sutterby and seconded by Councilman Aceto.

VOTE:           Aye – 5; Nay – 0; Absent – 0; Abstain – 0

Motion has been carried for Community Bank, NA and Five Star Bank to be the official Town Banks.

8. Authorization of the Signatures of the Supervisor and Deputy Supervisor for all Town Bank Accounts –

Resolved, that the Tyre Town Board authorizes the signatures of both Elizabeth L. Partee and Kenneth A. Sutterby for all Town bank accounts at the Community Bank, NA and Five Star Bank for 2022.

Motion to Authorize Elizabeth L. Partee and Kenneth A. Sutterby for all Town bank accounts for 2022 made by Councilman Aceto and seconded by Councilman Bickel.

VOTE:           Aye – 5; Nay – 0; Absent – 0; Abstain – 0

Motion has been carried to authorize Elizabeth L. Partee and Kenneth A. Sutterby for all Town bank accounts for 2022.

9. Authorization of Supervisor to Make Certain Payments without Prior Audit – Resolved, the Supervisor shall, without prior audit, pay salaries of officers or employees, health insurance, retirement dues, utility services, and rent. Claims for these payments shall be presented at the next regular meeting for audit.

Motion to authorize the Supervisor to, without prior audit, pay salaries of officers or employees, health insurance, retirement dues, utility services, and rent made by Councilman Bickel and seconded by Councilman Sutterby.

VOTE:           Aye – 5; Nay – 0; Absent – 0; Abstain – 0

Motion has been carried to authorize the Supervisor to, without prior audit, pay salaries of officers or employees, health insurance, retirement dues, utility services, and rent.

10. Appointment of Bookkeeper and Payroll Agent – Resolved, that the Tyre Town Board shall retain the services of Michael A. Gross as the Bookkeeper and Payroll Agent for the Town of Tyre for the year 2022.

Motion for the Tyre Town Board to accept the resolution to retain the services of Michael A. Gross as the bookkeeper and payroll agent for the Town of Tyre for the year 2022 made by Councilman Sutterby and seconded by Councilman Aceto.

VOTE: Aye – 5; Nay – 0; Absent – 0; Abstain – 0

Motion has been carried for the Tyre Town Board to accept the resolution to retain the services of Michael A. Gross as the bookkeeper and payroll agent for the Town of Tyre for the year 2022.

11. Procurement Policy – Resolved, Pursuant to General Municipal Law Article V-A §104-B, that the Procurement Policy of the Town shall be readopted as currently exists, adopted with resolution on May 18, 2017, subject at all times to future revision by the Town Board.

Motion to continue the Procurement Policy adopted on May 18, 2017 made by Councilman Sutterby and seconded by Councilman Aceto.

VOTE: Aye – 5; Nay – 0 ; Absent – 0; Abstain – 0

Motion carried for the Procurement Policy adopted on May 18, 2017 to be continued.

12. Financial – Custody Agreement – Resolved, the Custody Agreement from Five Star Bank dated 1/14/13 and the Custody Agreement from Community Bank dated 1/17/13 and amended 9/7/17 will be continued.

Motion to continue the Custody Agreement from Five Star Bank dated 1/14/13 and the Custody Agreement from Community Bank dated 1/17/13 and amended 9/7/17 made by Councilman Aceto and seconded by Councilman Sutterby.

VOTE: Aye – 5; Nay – 0; Absent – 0; Abstain – 0

Motion carried to continue the Custody Agreement from Five Star Bank dated 1/14/13 and the Custody Agreement from Community Bank dated 1/17/143 and amended on 9/7/17.

13. Financial – Investment Policy – Resolved, that the current Investment Policy, amended 1/23/20, be continued.

Motion to continue the current investment Policy, amended 1/23/20 made by Councilman Aceto and seconded by Councilman Sutterby.

VOTE: Aye – 5; Nay – 0; Absent – 0; Abstain – 0

Motion carried to continue the current investment Policy, amended 1/23/20.

14. Designation of Official Newspaper – Resolved, Pursuant to Town Law Article IV §64(11), that the Finger Lakes Times, a newspaper regularly published in Seneca County and having a general circulation in this Town shall be designated as the Town’s official newspaper.

Motion to designate the Finger Lakes Times as the Town’s official newspaper made by Councilman Sutterby and seconded by Councilman Aceto.

VOTE: Aye – 4; Nay – 1; Absent – 0; Abstain – 0

Motion carried to designate the Finger Lakes Times as the Town’s official newspaper.

15. 2022 Designated Town Holidays – Resolved, Pursuant to the Employee Handbook that the following are designated Town holidays for 2022. All Town office shall be closed for services on these dates:

Monday 1/17/22 Martin Luther King Jr. Day  
Monday 2/21/22 President’s Day  
Monday 5/30/22 Memorial Day  
Monday 6/20/22 Juneteenth

Monday 7/4/22 Independence Day  
Monday 9/5/22 Labor Day  
Monday 10/10/22 Columbus Day and Indigenous Peoples Day  
Tuesday 11/1/22 Election Day  
Friday 11/11/22 Veteran's Day  
Thursday 11/24/22 Thanksgiving  
Monday 12/26/22 Christmas Day (observed)

Motion to designate the Town holidays for 2022 made by Councilman Bickel and seconded by Councilman Aceto.

VOTE: Aye – 5; Nay – 0; Absent – 0; Abstain – 0

Motion carried to designate the Town holidays for 2022

16. Highway Superintendent Purchases – Resolved, that the Town Board authorizes the Highway Superintendent to purchase equipment, tools, and other implements to be used for highway, maintenance, construction or reconstruction, snow ploughs, or other devices for the removal of snow from the highways from moneys appropriated for that purpose, subject to the conditions of the Town Procurement Policy, without prior approval of the Town Board. All such claims shall be presented at the next meeting for audit.

Motion to authorize the Highway Superintendent to purchase equipment, tools, and other implements to be used for highway maintenance, construction or reconstruction; snow ploughs or other devices for the removal of snow from the highways from moneys appropriated for that purpose, subject to the conditions of the Town Procurement Policy, without prior approval of the Town Board made by Councilman Sutterby and seconded by Councilman Aceto.

VOTE: Aye – 5; Nay – 0; Absent – 0; Abstain – 0

17. Petty Cash – Resolved, that the Town Board authorizes establishment of petty cash funds of \$50.00 for the Tax Collector; \$100.00 for the Town Clerk; \$400.00 for the Justices (2); \$100.00 for the Assessor; and \$50.00 for



the Highway Superintendent, and that each Department Head shall be responsible for the accounting in accordance with Town Law Article VII 118.

Motion to authorize the establishment of petty cash funds of \$50.00 for the Tax Collector; \$100.00 for the Town Clerk; \$400.00 for the Justices (2); \$100.00 for the Assessor; and \$50.00 for the Highway Superintendent made by Councilman Aceto and seconded by Councilman Sutterby.

VOTE: Aye – 5; Nay – 0; Absent – 0; Abstain – 0

Motion carried to authorize the establishment of petty cash fund of \$50.00 for the Tax Collector; \$100.00 for the Town Clerk; \$400.00 for the Justices (2); \$100.00 for the Assessor; and \$50.00 for the Highway Superintendent.

18. Building Maintenance Services – Resolved, that the Town Board accepts the resolution to establish a position for building maintenance services for the Town of Tyre.

Motion to accept the resolution to establish a position for building maintenance services for the Town of Tyre made by Councilman Aceto and seconded by Councilman Sutterby.

VOTE: Aye – 5; Nay – 0; Absent – 0; Abstain – 0

Motion carried to accept the resolution to establish a position for building maintenance services for the Town of Tyre.

19. Personal Vehicle Use – Resolved, Pursuant to Town Law Article VII §116(1), that Town vehicles shall be utilized for the conduct of Town business when available, however, the Town Board authorizes employees and officials of the Town to utilize personal vehicles in the conduct of Town business with prior authorization from their department head, the Supervisor, or resolution of the Town Board. Such persons shall be eligible for reimbursement at the IRS reimbursement per mile rate (\$58.5 cents) for documented use, upon presentation of documentation and audit.

Motion to establish the reimbursement per mile rate at 58.5 cents per mile for all authorized and approved mileage made by Councilman Aceto and seconded by Councilman Sutterby.

VOTE: Aye – 5; Nay – 0; Absent – 0; Abstain – 0

Motion carried to establish the reimbursement per mile rate at 58.5 cents per mile for all authorized and approved mileage.

20. Salary and Wage Schedule – Resolved, Pursuant to Town Law Article III §20 (1)(b) and Article VIII §116(1), that the Town Board establishes the positions listed on the Salary and Wage Schedule for Elected and Appointed Positions for one year, and that the holder of each position shall be paid bi-weekly at the rate specified therein, subject to the amounts budgeted therefor, effective January 1, 2022.

Hourly Employees/Appointees:

Clerk to the Justice (FT) - \$22.00/hour – 40 hrs/week

Zoning Enforcement Officer (PT) - \$20.50/hour – 20 hrs/week

Salary Employees/Appointees:

Assessor - \$20,600/year

Dog Control Officer - \$4,500/year

Tax Collector - \$3,000/year

Budget Officer - \$600/year

Town Historian - \$350/year

Registrar of Vital Statistics - \$300/year

Elected Officials:

Highway Superintendent - \$48,256/year

Town Justice 1 - \$26,000/year

Town Justice 2 - \$26,000/year

Town Clerk - \$22,000/year

Town Supervisor - \$20,000/year

Town Councilperson - \$3,700/year

Boards:

Planning Board Members - \$1,300/year

Board of Assessment Review Members - \$75/day

Motion to establish the positions listed on the Salary and Wage Schedule for Elected and Appointed Positions for one year, and that the holder of each position shall be paid bi-weekly at the rate specified therein, subject to the amounts budgeted therefor, effective January 1, 2022 made by Councilman Aceto and seconded by Councilman Sutterby.

VOTE: Aye – 5; Nay – 0; Absent – 0; Abstain – 0

Motion carried to establish the positions listed on the Salary and Wage Schedule for Elected and Appointed Positions for one year, and that the holder of each position shall be paid bi-weekly at the rate specified therein, subject to the amounts budgeted therefor, effective January 1, 2022.

21. 2022 Salary and Wage Schedule Highway Department – Resolved, Pursuant to Town Law Article III §20(1)(b) and Article VIII §116 (1), that the Town Board establishes the hourly wage rates, effective as of January 1, 2022

Highway Laborers - \$24.20/hour full time – 40 hours/week

Highway Laborers - \$19.50/hour part time – 20 hours/week

Motion to establish the hourly wage rates for the positions listed on the Salary and Wage Schedule for the Highway Department for one year, and that the holder of each position shall be paid bi-weekly at the rate specified therein, subject to the amounts budgeted therefor, effective January 1, 2022 made by Councilman Aceto and seconded by Councilman Sutterby.

VOTE: Aye – 5; Nay – 0; Absent – 0; Abstain – 0

EXECUTIVE SESSION – Motion made by Councilman Sutterby for the Town Board to enter into Executive Session to discuss matters leading to the dismissal or

removal of a particular person. Seconded by Councilman Aceto. Town Board entered into Executive Session at 6:48 p.m. and Supervisor Partee suspended the Town Board Meeting until the Board returns from Executive Session.

VOTE: Aye – 4; Nay – 1; Absent – 0; Abstain - 0

Councilman Sutterby made a motion to exit the Executive Session at 7:22 p.m. and seconded by Councilman Aceto.

VOTE: Aye – 5; Nay – 0; Absent – 0; Abstain – 0

Councilman Sutterby made a motion to remove Craig Reynolds as the Town of Tyre Zoning Enforcement Officer effective immediately. Seconded by Councilman Aceto.

Roll Call Vote: Councilman Aceto – Yes  
Councilman Bickel - No  
Councilman Rogers – No  
Councilman Sutterby – Yes  
Supervisor Partee – Yes

Motion carried to remove Craig Reynolds as the Town of Tyre Zoning Enforcement Officer effective immediately.

## 2022 Town Board Appointments

Resolved, Pursuant to Town Law Article III §20(1)(b), that the Town Board authorizes the following appointments in accordance with the adopted Salary and Wage Schedule, contingent on completion of any qualifications or certifications as may be required to fulfill the position. All appointees shall serve for a term of one year (expiring on December 31, 2022), subject to the pleasure of the Town Board or as mandated by New York State statute.

1. Supervisor Partee called for nominations for Registrar of Vital Statistics for the year 2022 – Councilman Sutterby nominated Carolyn Sosnowski and seconded by Councilman Aceto. No one else was nominated and

Supervisor Partee closed the nominations, seconded by Councilman Sutterby.

VOTE: Aye – 5; Nay – 0; Absent – 0; Abstain – 0

Motion carried for Carolyn Sosnowski to be the Registrar of Vital Statistics for the year 2022.

2. Supervisor Partee called for nominations for Assessor for the year 2022 – Councilman Aceto nominated Phil Griswold and seconded by Councilman Sutterby. No one else was nominated and Councilman Sutterby closed the nominations, seconded by Councilman Aceto.

VOTE: Aye – 5; Nay – 0; Absent – 0; Abstain – 0

Motion carried for Phil Griswold to be the Assessor for the year 2022.

3. Supervisor Partee called for nominations for Dog Control Officer for the year 2022 – Councilman Aceto nominated Dallyn Jenkins and seconded by Councilman Sutterby. No one else was nominated and Supervisor Partee closed the nominations, seconded by Councilman Aceto.

VOTE: Aye – 5; Nay – 0; Absent – 0; Abstain – 0

Motion carried for Dallyn Jenkins to be the Dog Control Officer for the year 2022.

4. Supervisor Partee called for the nominations for Town Constable for the year 2022 – Councilman Aceto nominated Dallyn Jenkins and seconded by Councilman Sutterby. No one else was nominated and Supervisor Partee closed the nominations, seconded by Councilman Sutterby.

VOTE: Aye – 5; Nay – 0; Absent – 0; Abstain – 0

Motion carried for Dallyn Jenkins to be the Town Constable for the year 2022.

- Supervisor Partee called for the nominations for Zoning Enforcement Officer for the year 2022 – Councilman Sutterby nominated Ann Marie Heizmann and seconded by Councilman Sutterby. No one else was nominated and Supervisor Partee closed the nominations, seconded by Councilman Aceto.

Roll Call Vote:      Councilman Aceto – Yes  
                             Councilman Bickel - No  
                             Councilman Rogers – No  
                             Councilman Sutterby – Yes  
                             Supervisor Partee – Yes

Motion carried for Ann Marie Heizmann to be the Zoning Enforcement Officer for the year 2022.

- Supervisor Partee called for the nominations for Planning Board Member for a 7 year term expiring on December 31, 2028 – Councilman Aceto nominated Deb Geary and seconded by Councilman Sutterby. No one else was nominated and Supervisor Partee closed the nominations, seconded by Councilman Aceto.

VOTE:    Aye – 5; Nay – 0; Absent – 0; Abstain – 0

Motion carried for Deb Geary to be on the Planning Board for a 7 year term expiring on December 31, 2028.

Other members of the Planning Board serve the following terms:

    Karen Thomson for a term expiring on December 31, 2022

    Seem for a term expiring on December 31, 2023

    Kesel for a term expiring on December 31, 2024

    Hauenstein for a term expiring on December 31, 2025

    (vacancy) for a term expiring on December 31, 2026

    Smith A. for a term expiring on December 31, 2027

- Supervisor Partee called for the nominations for a Zoning Board of Appeals member for a 5 year term expiring on December 31, 2026 – Councilman Aceto nominated Richard Damaske and seconded by

Councilman Sutterby. No one else was nominated and Supervisor Partee closed the nominations, seconded by Councilman Sutterby.

VOTE: Aye – 5; Nay – 0; Absent – 0; Abstain – 0

Motion carried for Richard Damaske to be on the Zoning Board of Appeals for a 5 year term expiring on December 31, 2026.

Other members of the Zoning Board of appeals serve the following terms:

Worden for a term expiring on December 31, 2022

Smith, B. for a term expiring on December 31, 2023

Verkey for a term expiring on December 31, 2024

Brand for a term expiring on December 31, 2025

#### TOWN SUPERVISOR APPOINTMENTS:

Deputy Town Supervisor Appointment – Pursuant to Town Law Article III §42, Supervisor Partee announces the appointment of Kenneth Sutterby as Deputy Town Supervisor for a term expiring on December 31, 2022. During the absence or inability to act of the supervisor, or while the office of supervisor is vacant, the deputy supervisor shall preside, when present, at the meetings of the Town Board and shall be vested with all of the powers and may perform all of the duties of the supervisor (including the authority to sign checks in the absence of the supervisor), except that he shall have no vote in his capacity as deputy supervisor on matters coming before the Town Board and he shall not serve as a member of the County Board of Supervisors. Appointment to serve at the pleasure of the Town Supervisor.

Town Historian Appointment – Pursuant to Arts and Cultural Affairs Law §57.07, Supervisor Partee announces the appointment of Kathleen Jans-Duffy as Town Historian for a term expiring on December 31, 2022. Appointment to serve at the pleasure of the Town Supervisor.

2022 Standing Committees – Supervisor Partee appoints the following Standing Committees for 2022:

**Highway** – Councilman Bickel and Councilman Rogers

**Building** – Councilman Bickel and Councilman Aceto

**Records and Communication** – Supervisor Partee and Town Clerk Sosnowski

**Insurance and Finance** – Supervisor Partee and Councilman Rogers

**Sewer and Water Study** – All Town Board Members including Supervisor Partee

**Fire** – Councilman Aceto and Councilman Sutterby

**Personnel** – Councilman Sutterby and Councilman Aceto

**Band Hall** – Councilman Rogers and Councilman Bickel

**Broadband** – Supervisor Partee and Councilman Sutterby

**Agricultural Land Preservation Fund** – All Town Board Members including Supervisor Partee

Highway Superintendent Appointment - Pursuant to Town Law §32(2), Highway Superintendent Eric Bush announces the appointment of Chris Chave as Deputy Highway Superintendent for a term expiring on December 31, 2022. During the absence or inability to act of the Town Superintendent of Highways to act, such deputy shall act and be vested with all the powers and duties of the Town Superintendent as provided by law. Appointment to serve at the pleasure of the Highway Superintendent.

**New Business:**

1. Councilman Aceto made a motion to create a position for Building Maintenance Services to be filled by Dennis Stone, seconded by Councilman Sutterby.

VOTE:           Aye – 5; Nay – 0; Absent – 0; Abstain – 0

Motion carried for Dennis Stone to fill the position for Building Maintenance Services.



2. Councilman Rogers spoke to all in attendance and resigned his position effective immediately. Councilman Rogers letter of resignation, that he already had prepared, was given to Town Clerk Sosnowski as soon as he finished speaking.

**Open Privilege of the Floor:**

Karen Thomson spoke and stated that she feels this is the Sutterby and Aceto circus and said that Supervisor Partee has not been transparent as she had promised. She asked how the duties of Craig Reynolds and Karen Birch are going to be filled? Supervisor Partee stated that the Administrative Assistant position which Karen Birch held is at the discretion of the Town Supervisor. Supervisor Partee stated that she does not need an Administrative Assistant. Mr. Damaske asked if Supervisor McGreevy is the only previous Town Supervisor who has had an Administrative Assistant? Councilman Sutterby stated yes, that Supervisor McGreevy is the first and only Supervisor who has had the need for an Administrative Assistant.

Char Verkey spoke and thanked Mr. Thomson and Mr. Rogers for their years of service. She also stated that she feels Craig Reynolds as Zoning Enforcement Officer did a good job.

Mr. Damaske spoke as to the transparency as well and had questions for the Board. He also asked about pay for the ZBA to which Councilman Aceto spoke and said there is a plan to make a budget line for the ZBA and it is in the works.

**Adjournment:**

Supervisor Partee moved, seconded by Councilman Sutterby that the meeting be adjourned at 7:51 p.m. VOTE: Aye – 4; Nay – 0; Abstain – 0; Absent – 1

Submitted by,

Carolyn Sosnowski  
Tyre Town Clerk

DRAFT