

January 2, 2020

The Organizational Meeting of the Tyre Town Board was held Thursday, January 2, 2020 at 6:30 p.m. in the Tyre Municipal Building, 1082 Gravel Road, Seneca Falls, NY 13148, in the Town of Tyre.

Pledge of Allegiance

Roll Call: Supervisor Ronald McGreevy – here; Councilman Reginald Aceto – absent; Councilman James Rogers – here; Councilman Kenneth Sutterby – here; Councilman Thomas Thomson – here

Others Present: Administrative Assistant Karen Birch; Bookkeeper Michael Gross; ZEO Craig Reynolds; Highway Superintendent Robert Eddington; Judge Kathy Jans-Duffy

Supervisor McGreevy – have had roll call – quorum present – meeting called to order at 6:30 p.m.

Supervisor McGreevy introduced Mr. Charles Shaffer, Esq., representing the Town of Tyre

Minutes: Approval of the December 19, 2019 minutes – Councilman Rogers moved, seconded by Councilman Thomson, to dispense with reading the minutes of the December 19, 2019 meeting and they be accepted as written.

VOTE: Yea – 4; No – 0; Abstain – 0; Absent – 1

Adoption of the following Policies, Agreements, and Organizational Resolutions:

Financial – Procurement Policy

Procurement Policy adopted May 18, 2017 be continued.

Motion made by Councilman Thomson moved, seconded by Councilman Sutterby

VOTE: Yea – 4; No – 0; Abstain – 0; Absent – 1

Financial – Custody Agreement

Custody Agreement from Five Star Bank dated 1/14/13 and the Custody Agreement from Community Bank dated 1/17/13 and amended 9/7/17 be continued.

Motion made by Councilman Rogers moved, seconded by Councilman Thomson

VOTE: Yea – 4; No – 0; Abstain – 0; Absent – 1

Financial – Investment Policy

Current Investment Policy, amended 1/4/18, to be continued.

Motion made by Councilman Thomson moved, seconded by Councilman Rogers

VOTE: Yea – 4; No – 0; Abstain – 0; Absent – 1

Organizational Resolutions:

1. Monthly meetings of the Tyre Town Board to be held on the 3rd Thursday at 6:30 p.m. at the Municipal Building or other designated locations.

Motion made by Councilman Rogers moved, seconded by Councilman Sutterby

VOTE: Yea – 4; No – 0; Abstain – 0; Absent – 1

2. The Community Bank, NA; Five Star Bank; and The Lyons National Bank are the official Banks.

Motion made by Councilman Thomson, seconded by Councilman Sutterby

VOTE: Yea – 4; No – 0; Abstain – 0; Absent – 1

- 2A. The Supervisor is authorized to choose a bank at his/her discretion to deposit the Certificates of Deposit in from the following banks: Community Bank, NA; Five Star Bank; and The Lyons National Bank.

Motion made by Councilman Rogers, seconded by Councilman Sutterby

VOTE: Yea – 4; No – 0; Abstain – 0; Absent – 1

3. The official Town Newspaper is the Finger Lakes Times.

Motion made by Councilman Thomson, seconded by Councilman Sutterby

VOTE: Yea – 4; No – 0; Abstain – 0; Absent – 1

4. The following are to be paid bi-weekly at an annual salary of:

Town Justice Guy	\$24,000.00
Town Justice Jans-Duffy	\$24,000.00
Town Supervisor	\$20,000.00
Town Tax Collector	\$ 3,000.00
Town Assessor	\$20,000.00

Town Clerk	\$21,000.00
Registrar	\$ 300.00
Deputy Registrar	\$ 100.00
Town Dog Control Officer	\$ 4,500.00

Motion made by Councilman Rogers, seconded by Councilman Sutterby

VOTE: Yea – 4; No – 0; Abstain – 0; Absent – 1

- The Councilman are to be paid bi-weekly at an annual salary of \$3,700.00 each.

Motion made by Councilman Thomson, seconded by Councilman Sutterby

VOTE: Yea – 4; No – 0; Abstain – 0; Absent – 1

- The members of the Planning Board are to be paid bi-weekly at an annual salary of \$1,300.00 each

Motion made by Councilman Rogers, seconded by Councilman Sutterby

VOTE: Yea – 4; No - 0; Abstain – 0; Absent – 1

- The Historian is to be paid bi-weekly at an annual salary of \$350.00.

Motion made by Councilman Rogers, seconded by Councilman Sutterby

VOTE: Yea – 4; No – 0; Abstain – 0; Absent – 1

- The Highway Superintendent is to be paid bi-weekly at \$48,256.00 annually.

Motion made by Councilman Thomson, seconded by Councilman Sutterby

VOTE: Yea – 4; No – 0; Abstain – 0; Absent – 1

- To set wages for the Town Highway employees at a minimum of \$15.00 per hour(part-time), maximum of \$23.20 per hour (full-time).

Motion made by Councilman Sutterby, seconded by Councilman Thomson

VOTE: Yea – 4; No – 0; Abstain – 0; Absent – 1

- The position of Deputy Town Clerk will be at a minimum wage of \$17.00 per hour With a maximum of 25 hours per week.

Motion made by Councilman Rogers, seconded by Councilman Sutterby

VOTE: Yea – 4; No – 0; Abstain – 0; Absent – 1

11. The position of Second Deputy Town Clerk will be at a maximum wage of \$19.50 per hour.

Motion made by Councilman Thomson, seconded by Councilman Rogers

VOTE: Yea – 4; No – 0; Abstain – 0; Absent – 1

12. The position of Administrative Assistant to the Supervisor will be at a minimum wage of \$19.00 per hour with a maximum of 40 hours per week.

Motion made by Councilman Rogers, seconded by Councilman Thomson

VOTE: Yea – 4; No – 0; Abstain – 0; Absent – 1

13. The position of Town Justice Clerk I will be at a minimum wage of \$19.00 per hour with a maximum of 35 hours per week.

Motion made by Councilman Sutterby, seconded by Councilman Thomson

VOTE: Yea – 4; No – 0; Abstain – 0; Absent – 1

14. The position of Town Justice Clerk II will be at a minimum wage of \$19.00 per hour with a maximum of 35 hours per week.

Motion made by Councilman Sutterby, seconded by Councilman Thomson

VOTE: Yea – 0; No – 0; Abstain – 0; Absent – 1

15. Members of the Board of Assessment Review are to be paid \$75.00 per day.

Motion made by Councilman Rogers, seconded by Councilman Sutterby

VOTE: Yea – 4; No – 0; Abstain – 0; Absent – 1

16. Supervisor McGreevy appoints Councilman Kenneth Sutterby as Deputy Supervisor and authority is given to Councilman Kenneth Sutterby to sign checks in the absence of the Supervisor for a term expiring on December 31, 2020.

Motion made by Councilman Rogers, seconded by Councilman Thomson

VOTE: Yea – 4; No – 0; Abstain – 0; Absent – 1

17. The following resolution is adopted:

Highway Superintendent Robert Eddington has recommended that Christopher Chave be appointed as Deputy Highway Superintendent. Therefore, RESOLVED, that Christopher Chave be appointed Deputy Highway Superintendent for a term expiring December 31, 2020.

Motion made by Councilman Sutterby, seconded by Councilman Thomson

VOTE: Yea – 4; No – 0; Abstain – 0; Absent – 1

18. The following people are appointed for the terms as indicated:

Planning Board Terms

Term Starts (January 1)	Term Ends (December 31)	Board Member	Initial Term Length (years)	Length of Subsequent Re-appointment
2019	2020	Smith	2	7
2019	2021	Geary	3	7
2019	2022	Thomson	4	7
2019	2023	Seem	5	7
2019	2024	Kesel	6	7
2019	2025	Hauenstein	7	7
2020	2026	Bickel	7	7

Tyre Zoning Board of Appeals Terms

Term Starts (January 1)	Term Ends (December 31)	Board Member	Initial Term Length (Years)	Length of Subsequent Re-appointment
2019	2020	Brand	2	5
2019	2021	Damaske	3	5
2019	2022	Worden	4	5
2020	2024	Verkey	5	5

Carolyn Sosnowski – Registrar expiring December 31, 2023

Elizabeth Sutterby – Deputy Registrar expiring December 31, 2020

Craig Reynolds – Zoning Enforcement Officer expiring December 31, 2020

Dallyn Jenkins – Dog Control Officer expiring December 31, 2020

Dallyn Jenkins – Town Constable expiring December 31, 2020

Kathleen Jans-Duffy – Town Historian expiring December 31, 2020

Lawrence Kesel – Training Facilitator for Planning Board and Zoning Board of Appeals
Expiring December 31, 2020

Motion made by Councilman Rogers, seconded by Councilman Sutterby

VOTE: Yea – 4; No – 0; Abstain – 0; Absent – 1

19. Be it RESOLVED that the office of Building Inspector, as created under Local Law #1 of 1980 as amended by Local Law #1 of 1981, be vacant for the reason that the Subject matter of the aforesaid Local Law is included within the Uniform Fire Prevention and Building Code of the State of New York effective January 1, 1984 and the Tyre Town Board by Local Law #1 of 1983 will not enforce said Uniform Fire Prevention and Building Code and by reason thereof, Seneca County, the Authority Having jurisdiction, shall administer and enforce said Uniform Code.

Motion made by Councilman Thomson, seconded by Councilman Sutterby
VOTE: Yea – 4; No – 0; Abstain – 0; Absent – 1

20. RESOLVED that the Tyre Town Board approves continuation of the Agreement for Legal Services made between the Town of Tyre and Charles E. Shaffer, Esq. pursuant to a resolution passed by the Tyre Town Board on January 21, 2016 and re-confirmed by the Tyre Town Board on this date on its same terms.

Motion made by Councilman Rogers, seconded by Councilman Thomson
VOTE: Yea – 4; No – 0; Abstain – 0; Absent – 1

21. The rate to be paid for all authorized and approved mileage shall be \$.58 cents per mile.

Motion made by Councilman Sutterby, seconded by Councilman Rogers
VOTE: Yea – 4; No – 0; Abstain – 0; Absent – 1

22. RESOLVED that the Town Board authorize the Supervisor, without prior audit, to pay salaries of officers or employees, health insurance, retirement dues, utility services and rent. Claims for these payments shall be presented at the next regular meeting for audit.

Motion made by Councilman Thomson, seconded by Councilman Sutterby
VOTE: Yea – 4; No – 0; Abstain – 0; Absent – 1

23. RESOLVED that in lieu of individual undertakings as required by Section 25 of the NYS Town Law, the Tyre Town Board authorizes a blanket undertaking permitted by Section 11 (2) of the Public Officers Law covering officers, clerks, and employees of the Town. This blanket undertaking indemnifies the Town against losses caused by the failure of officers and all other employees to faithfully perform their duties or by their fraudulent or dishonest acts for the year 2020.

Motion made by Councilman Sutterby, seconded by Councilman Rogers

Adopted by roll call vote:

	YEA	NAY	ABSTAIN	ABSENT
Councilman Sutterby	X			
Councilman Aceto				X
Councilman Rogers	X			
Councilman Thomson	X			
Supervisor McGreevy	X			

Resolution is duly adopted. Resolution follows.

Financial – Petty Cash

The following positions will receive petty cash for the amounts indicated:

Tax Collector	\$ 50.00
Town Clerk	\$ 50.00
Justices (2)	\$400.00
Assessor	\$100.00
Highway Superintendent	\$ 25.00

Motion made by Councilman Thomson, seconded by Councilman Sutterby
VOTE: Yea – 4; No – 0; Abstain – 0; Absent – 1

Standing Committees:

Supervisor McGreevy appoints the following Standing Committees for 2020:

Highway – Councilman Thomson and Sutterby

Building – Councilman Rogers and Aceto

Records and Communication – Town Clerk Sosnowski and Supervisor McGreevy

Insurance and Finance – Councilman Rogers and Thomson

Sewer and Water Study – All Town Board Members

Fire Department – Councilman Aceto and Sutterby

Personnel – Councilman Aceto and Sutterby

New/Unfinished Business:

Resolution regarding Retaining the Services of Michael A. Gross as the Bookkeeper and Payroll Agent for the Town of Tyre for the Year 2020

Motion made by Councilman Rogers and seconded by Councilman Thomson. Adopted by roll call vote as follows:

	YEA	NAY	ABSTAIN	ABSENT
Supervisor McGreevy	X			
Councilman Rogers	X			
Councilman Thomson	X			
Councilman Sutterby	X			
Councilman Aceto				X

Resolution duly adopted. Resolution follows.

Correspondence:

The Town of Tyre is tentatively scheduled to host a Town Hall Meeting for Congressman Tom Reed on Saturday, January 25, 2020 from 11:00 a.m. until 12:00 noon at the Town of Tyre Municipal Building.

Adjournment:

Councilman Sutterby moved, seconded by Councilman Thomson that the meeting adjourn at 6:50 p.m.

Submitted by,

Carolyn Sosnowski
Town Clerk